

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF CALLED MEETING
Wednesday, December 21, 2011

A called meeting of the Berryville Architectural Review Board was held on Wednesday, December 21, 2011 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chairman, Ken Livingston, Sue Cooper and Susan Wolk.

The following staff member was present: Christy Dunkle, Town Planner.

Others in attendance: Jennifer Muenzer, Allen Kitselman.

The Chairman called the meeting to order at 12:00 p.m.

APPROVAL OF AGENDA

Mrs. Cooper moved to approve the agenda as written, seconded by Mr. Livingston. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Mr. Livingston moved to approve the minutes of the December 2, 2011 meeting as written, seconded by Mrs. Cooper. The motion passed unanimously by voice vote.

Architectural Review

John Gulde, Owner, Family Trust Numismatics, is requesting a Certificate of Appropriateness in order to install new doors and repair windows on the property located at 18 and 20 N. Church Street, identified as Tax Map Parcel number 14A2-((A))-67 zoned C General Commercial.

Ms. Dunkle gave a brief description of the request and asked Jennifer Muenzer, representing Family Trust Numismatics, to discuss the proposed doors. Ms. Muenzer said that a picture of the front and side doors are in their packets. She said that the transoms are going to remain and that the doors would be cherry and the transoms may be stained to match. She said the doors on the side of the building will be steel with more definition per previous discussions. She reiterated that the transoms on the north side of the building would remain. Mr. Livingston asked if they are six-panel without glass. Ms. Muenzer confirmed that they are solid six-panel doors with no glass. Mr. Barb asked whether they were still planning to restore and reinstall the shutters. Ms. Muenzer said they were. She said they are planning to repaint the roof in the spring. She said that the windows look good after being painted. She said that they are not going to install storm windows at this time. Mr. Barb said that keeping the integrity of the building is very important as it is one of the most important commercial buildings in the historic district. Mrs. Cooper added that she thought the building looked good.

Ms. Muenzer said that they will install the wrought iron railing on the north entrance on the front of the building after the painting is completed. She said they have not decided on a sign yet. Mr. Livingston asked about the transom on the front of the building. Ms. Muenzer said that the left side door is smaller and they are planning to modify that door to make it larger and the transom smaller to match

the door on the right side. She added that in order to be compliant with ADA requirements, they are going to add a smaller casing on the side door in order to install a larger door. Mr. Livingston asked whether the main front door was original and if they thought about keeping that. Ms. Muenzer said that the door is warped and they did not consider keeping it. She said that she felt that replacing both doors to match would be more aesthetically pleasing. The ARB reviewed the historic district survey of the property. There was a discussion about the drainage from the downspout.

There being no further discussion, Mrs. Wolk made the motion to approve the doors as presented, second by Mrs. Cooper. The motion passed unanimously by voice vote.

Sign Review

Kim L. Ragland, Owner, Boyd's Nest Family Restaurant, is requesting a Certificate of Appropriateness in order to install a sign on the existing base at the property located at 32 West Main Street, identified as Tax Map Parcel number 14A2-((A))-56 zoned C General Commercial.

Ms. Dunkle said that this sign is for a new business that will be opening in the former Tastee Freeze location on West Main Street. There was a discussion about painting the awning a different color than the blue. There being no further discussion, Mr. Livingston made the motion to approve the sign as presented, recommending that the awning be painted in a color, preferably white, which is complimentary to the new sign, second by Mrs. Cooper. The motion passed unanimously by voice vote.

Architectural Review

Berryville Main Street, Applicant, is requesting a Certificate of Appropriateness in order to install a kiosk adjacent to the sidewalk east of 23 East Main Street in Rose Hill Park, identified as Tax Map Parcel number 14A5-((A))-78 zoned C General Commercial.

Ms. Dunkle asked Mr. Kitselman to present the request. Mr. Kitselman said that he is working with Berryville Main Street and an Eagle Scout on a kiosk project that will be located in Rose Hill Park, adjacent to the Fire House Gallery. He described the design of the kiosk. He said the location of the kiosk has been approved by the Town and was formerly a walkway leading to the back of the building. He said that the Berryville Public Works department will remove the fence, trim the boxwood and install the posts in concrete. He said the colors will compliment the Clarke County Historical Association kiosk in front of the museum. He said they were considering using solar powered LED lights. Mr. Kitselman said Berryville Main Street had until April 30, 2012 to complete the project with grant funds. Mr. Barb said that the design looked good and that the project was good for the scouts and the Town. He said that merchants should contribute what they could to the project.

There being no further discussion, Mrs. Cooper made the motion, second by Mrs. Wolk, to approve the kiosk as presented. Mr. Livingston abstained. The motion passed by voice vote.

OTHER

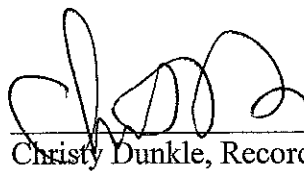
There was a discussion about modifications to Article VII if the Zoning Ordinance and the possibility of creating design guidelines for the Town. There was no other business.

ADJOURNMENT

There being no further business, the Chairman called for a motion to adjourn the meeting. Mr. Livingston moved to adjourn, second by Mrs. Wolk, the motion passed unanimously by voice vote. The meeting adjourned at 12:40 p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary